

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: July 12, 2017

To: Board of Directors
From: Dan Mahoney, Acting Fire Chief
Subject: Station 18 Workout Area Relocation

RECOMMENDATION:

That the Board approves the transfer of funds from reserves to the operating account to accommodate the relocation of the workout area.

BACKGROUND:

The workout area at Station 18 is currently located in a building adjacent to the station. All rooms in this building are vacant with the exception of the workout area which houses exercise equipment the firefighters utilize each day to stay physically fit to avoid injury. The Town of Ross and Fire Department staff think the workout area should be relocated due to the building's condition.

DISCUSSION:

The workout area has been located in this room before Ross entered into the JPA. The room in which the workout area is located, resides in a portion of the building that has not been regularly maintained. There are roof leaks, the drywall is beginning to fail and the windows do not function properly.

The proposed new location of the workout area would be in the front engine bay of the fire station. A utility pickup and mobile air trailer are currently housed here. In order to complete the move, a temporary covered parking structure will need to be erected in the back parking lot to house the utility pickup and mobile air trailer. Electrical work in the proposed workout area (front engine bay) and in the covered parking structure will be necessary. The estimated cost to purchase, install the parking structure and complete the electrical work will be \$32,354.

Town of Ross staff has indicated that it would be fair to split the costs 50/50. The town manager's support Ross paying for 50% (\$16,177) of the cost and the other 50% (\$16,177) of the cost would be paid for out of undesignated reserves.

AGENDA ITEM # 2F
Date 7/12/17

The relocation of the workout area should be adequate until the facilities at Station 18 are upgraded.

FISCAL IMPACT:

The fiscal impact would be \$16,177 to the departments reserve account.